

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

High School Board Room

August 23, 2010

7:30 p.m.

Agenda



IN PURSUIT OF EXCELLENCE

I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF AUGUST 9, 2010

III. VISITORS

- A. **Business by visitor(s) will be presented for Board consideration as to agenda placement.**

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Student/Staff Activities*

High SchoolMr. Mark Covelle
Middle School.....Mr. Nathan Davidson
Intermediate SchoolMrs. Mary Farris
Elementary Schools.....Mrs. Carol Mickley

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of August 23, 2010. (VI, A)

- B. *Results of Bond Refunding*

The District's financing team (Financial Advisor, Bond Counsel, and Solicitor) will report on the results of the bond sale to be held Monday, August 23, 2010 and offer a recommendation to the Board. The bond sale has been scheduled for the purpose of refinancing the outstanding debt from the General Obligation Bond Series A of 2002 (VI, B)

- a. Approval of Agreement with Concord Public Finance (Financial Advisors)
- b. Awarding of Successful Offer
- c. Approval of Bond Resolution

VII. SUPPORT SERVICES

VIII. PERSONNEL

A. *Certificated Staff*1. *Appointments*

The Administration recommends approval of the following staff for the 2010-2011 school year: (VIII, A-1)

Thomas Seidenberger, Long Term Substitute (Category E) Grade 4 Teacher, Southern Lehigh Intermediate School, at Bachelor's, Step 14, an annual salary of \$43,743, effective August 24, 2010 (*pending receipt of required documentation*). Mr. Seidenberger will fill the position during the second period of childrearing leave of *Anne Snyder*.

2. *Resignation*

The Administration recommends accepting the resignation of Karen Fairclough, Special Education Facilitator, Southern Lehigh High School, no later than October 8, 2010 (60 days after the resignation letter dated August 10, 2010).

3. *Childrearing Leave*

The Administration recommends approval of a first period of childrearing leave for Devon Hagy, Health and Physical Education Teacher, Southern Lehigh Middle School, for the 2010-2011 school year.

4. *2010-2011 Mentors*

*The Administration recommends approval of the following mentors at a stipend of \$700.00 for the 2010-2011 school year:

Lisa DeSanctis as a mentor for *Thomas Seidenberger*

5. *Salary Step Adjustment*

*The Administration recommends approval of a salary step adjustment for the following staff, effective September 1, 2010:

Thomas Beaupre, Social Studies Teacher, Southern Lehigh High School, Master's to *Master's +15*

Danielle DeAngelo, Grade 3 Teacher, Hopewell Elementary School, Bachelor's to *Bachelor's +15*

Stephanie Gregory Donald, Art Teacher, Southern Lehigh High School, Master's to *Master's +15*

Brian Dow, Social Studies Teacher, Southern Lehigh High School, Bachelor's to *Bachelor's +15*

Bethene Graf, Grade 4, Southern Lehigh Intermediate School, Bachelor's to *Bachelor's +15*

Linda Gross, Family Consumer Science Teacher, Southern Lehigh High School, Bachelor's to *Bachelor's +15*

Ryan Haupt, Math Teacher, Southern Lehigh High School, Bachelor's to *Bachelor's +15*

Sara Hovis, Grade 1 Teacher, Hopewell Elementary School, Bachelor's +30 to *Master's*

Jennifer Taylor Kindt, Business Teacher, Southern Lehigh Middle and High Schools, Master's to *Master's +15*

David Kohler, Grade 2 Teacher, Hopewell Elementary School, Bachelor's +30 to *Master's*

Jessica Kohler, Learning Support Teacher, Southern Lehigh Intermediate School, Bachelor's +30 to *Master's*

Tara McGinniss, Physical Education Teacher, Southern Lehigh High School, Master's +15 to *Master's +30*

Matthew Miller, Emotional Support Teacher, Southern Lehigh High School, Bachelor's +30 to *Master's*

Katie Quartuch, Social Studies Teacher, Southern Lehigh High School, Bachelor's to *Bachelor's +15*

Stephen Schrader, Health, Physical Education and Driver's Education Teacher, Southern Lehigh High School, Bachelor's to *Bachelor's +15*

Christopher Strobl, Grade 7 Math Teacher, Southern Lehigh Middle School, Master's to *Master's +15*

Heather Toto, Grade 8 Language Arts Teacher, Southern Lehigh Middle School, Master's to *Master's +15*

Holly Walker, Grade 7 Language Arts Teacher, Southern Lehigh Middle School, Bachelor's to *Bachelor's +15*

Nicholas Weaver, Grade 4 Teacher, Southern Lehigh Intermediate School, Bachelor's +30 to *Master's*

Jennifer Yaiser, Health and Physical Education Teacher, Southern Lehigh High School, Bachelor's +30 to *Master's*

Lynn Yocum, Art Teacher, Southern Lehigh Middle and High Schools, Master's to *Master's +15*

6. *2010-2011 Substitute Teacher List*

*The Administration recommends approval of the enclosed Substitute Teacher List for the 2010-2011 school year. (VIII, A-6)

B. *Noncertificated Staff*

1. *Substitute Support Staff*

*The Administration recommends approval of the following substitute support staff for the 2010-2011 school year:

Margaret Treacy, Substitute Instructional Assistant, at an hourly rate of \$15.31

2. *Resignations*

*The Administration recommends accepting the resignation of the following staff:

Judith Browne, Instructional Assistant (7 hour), Southern Lehigh Intermediate School, effective June 2, 2010.

Deborah Zweifel, Cafeteria Monitor, Lower Milford Elementary School, effective August 13, 2010.

3. *Unpaid Leave*

*The Administration recommends approval of the unpaid leave for Tracy Stough, Instructional Assistant, Liberty Bell Elementary School, from Wednesday, November 17, 2010 through Wednesday, November 24, 2010.

4. *Appointments*

*The Administration recommends approval of the following staff (*pending receipt of required documentation*): (VIII, B-4)

Katie Sawyer, Instructional Assistant (7 hour), Hopewell Elementary School, at an hourly rate of \$15.89, effective August 31, 2010. Mrs. Sawyer will fill the position of Samantha Krick.

Margaret Treacy, Cafeteria Monitor, Lower Milford Elementary School, at an hourly rate of \$9.45, effective September 7, 2010. Mrs. Treacy will fill the position of Deborah Zweifel (Kosluk).

Margaret Treacy, 1:1 Instructional Assistant (4 hour), Lower Milford Elementary School, at an hourly rate of \$15.89, effective August 25, 2010. This is a new position.

Tammy Terlingo, Instructional Assistant (3 hour), Hopewell Elementary School, at an hourly rate of \$15.89, effective September 7, 2010. Ms. Terlingo will fill the position of Francine Klucsarits.

Tammy Terlingo, Instructional Assistant (4 hour), Hopewell Elementary School, at an hourly rate of \$15.89, effective August 31, 2010. This is a new position.

Melinda Watkins, Instructional Assistant (6 hour), Southern Lehigh Intermediate School, at an hourly rate of \$15.89, effective August 31, 2010. Mrs. Watkins will fill the position of Megan Hallman during the first semester reassignment of Maria Ramunni.

Deborah Zweifel, 1:1 Instructional Assistant (7 hour), Lower Milford Elementary School, at an hourly rate of \$15.89, effective August 25, 2010. This is a new position.

5. *2010-2011 Substitute Instructional Assistant List*

*The Administration recommends approval of the enclosed Substitute Instructional Assistant List for the 2010-2011 school year. (VIII, B-5)

6. *2010-2011 Substitute Cafeteria/Playground Monitor List*

*The Administration recommends approval of the enclosed Substitute Cafeteria/Playground Monitor List for the 2010-2011 school year. (VIII, B-6)

7. *2010-2011 Substitute Custodian List*

*The Administration recommends approval of the enclosed Substitute Custodian List for the 2010-2011 school year. (VIII, B-7)

8. *2010-2011 Substitute Health Paraprofessional List*

*The Administration recommends approval of the enclosed Substitute Health Paraprofessional List for the 2010-2011 school year. (VIII, B-8)

9. *2010-2011 Substitute Secretarial List*

*The Administration recommends approval of the enclosed Substitute Secretarial List for the 2010-2011 school year. (VIII, B-9)

10. *2010-2011 Supplemental Registered Nurse List*

*The Administration recommends approval of the enclosed Supplemental Registered Nurse List for the 2010-2011 school year. (VIII, B-10)

11. *2010-2011 Substitute Cafeteria Worker List*

*The Administration recommends approval of the enclosed Substitute Cafeteria Worker List for the 2010-2011 school year. (VIII, B-11)

12. *Rate Correction*

*Correct the rate of Samantha Krick, Substitute Instructional Assistant, to \$15.31 per hour. This rate was incorrectly recommended as \$15.89 per hour at the August 9, 2010 Board meeting.

C. *Extra-Compensatory Positions*

1. *2010-2011 Coaching Appointments*

*The Administration recommends approval of the following coach for the 2010-2011 school year (*pending receipt of required documentation*): (VIII, C-2)

Natalie Deacon Assistant Field Hockey \$4,078

2. *Subject Area Leader Stipend Correction*

*The stipend for Language Arts K-6 Subject Area Leader will be shared with Pamela Kuntzman and Donna Gaugler. This stipend was incorrectly recommended at the August 9, 2010 Board meeting as two separate positions.

IX. REPORTS

A. Committee Reports

The minutes of the Carbon Lehigh Intermediate Unit Board of Directors of July 19, 2010 are included in the Board materials. (IX, A)

B. Superintendent's Report..... Mr. Liberati

C. Facilities Report..... Mr. Liberati

X. OLD BUSINESS

XI. NEW BUSINESS

A. *Rescinding of Obsolete Policies*

The Administration recommends that the following obsolete policies be rescinded: (XI, A)

- #302.2 Administrative Employees: Responsibilities & Duties**
- #404.3 Professional Employees: Responsibilities & Duties**
- #504.6 Classified Employees: Secretarial/Clerical Responsibilities & Duties**
- #504.8 Classified Employees: Cafeteria Workers Responsibilities & Duties**
- #504.9 Classified Employees: Bus Contractor Responsibilities & Duties**
- #504.61 Classified Employees: Custodian/Maintenance Staff Responsibilities & Duties**

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIII, B)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT